Calc for Class
CALCULATORS · GUIDES · PRACTICE

Library staff calculator-lending guide

A free educational layer for an existing lending programme - not an inventory or borrower-record system.

Three ways to use it

☐	**Website link** Add the main or model-specific guide to a lending or mathematics page.
☐	**Checkout QR card** Give the generic student card with each calculator.
☐	**Lending-desk kit** Use staff guidance, model QR labels, student card and return checklist together.

Institutional review summary

Review area	Current position
Student account	Not required for the companion, guides or practice links.
Lending records	Not collected by Calc for Class.
Checklist progress	Optional local browser storage only.
Local policy	College checkout, reset, exam and return rules control.
Current models	TI-84 Plus/CE and TI-30XS MultiView workflows.

Suggested staff prompt: “This calculator comes with a free online orientation and troubleshooting guide. Scan this code or use the printed address. Please also follow our return and reset requirements.”

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Checkout and support workflow

☐	**Confirm model and accessories** Use the institution's loan record.
☐	**Ask for a basic condition check** Power, display, keys and visible damage.
☐	**State the local policy** Due date, return place, reset rule and renewals.
☐	**Give the model QR or short link** Do not rely on QR alone.
☐	**Set support boundaries** Course help, hardware, exam policy and lending policy go to different owners.

Support boundaries

Calculator workflow: borrower guide or tutoring centre.
Hardware or damage: lending/technology staff.
Exam permission: instructor or testing centre.
Reset and return: institutional lending policy.
Calc for Class accessibility or accuracy: Calc for Class contact route.

Student borrower gateway
www.calcforclass.com/for-colleges/calculator-loan-companion/student/

Important: Do not make a full memory reset the default borrower instruction. A reset may remove institutional programs, applications or settings.